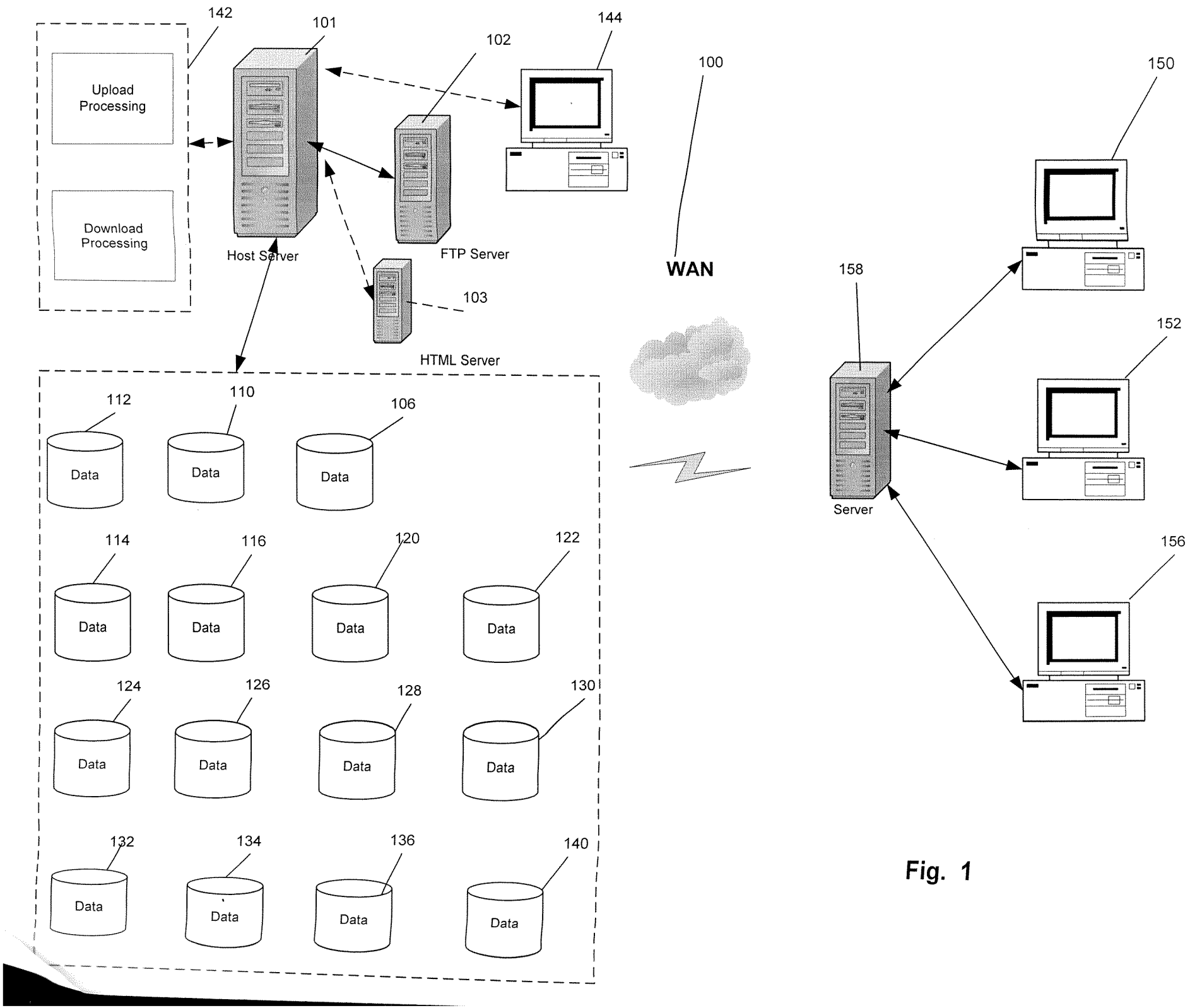
142
Upload Processing
Download Processing
101
Host Server
102
FTP Server
144
100
WAN
103
HTML Server
150
158
152
Server
156
112
110
106
Data
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120
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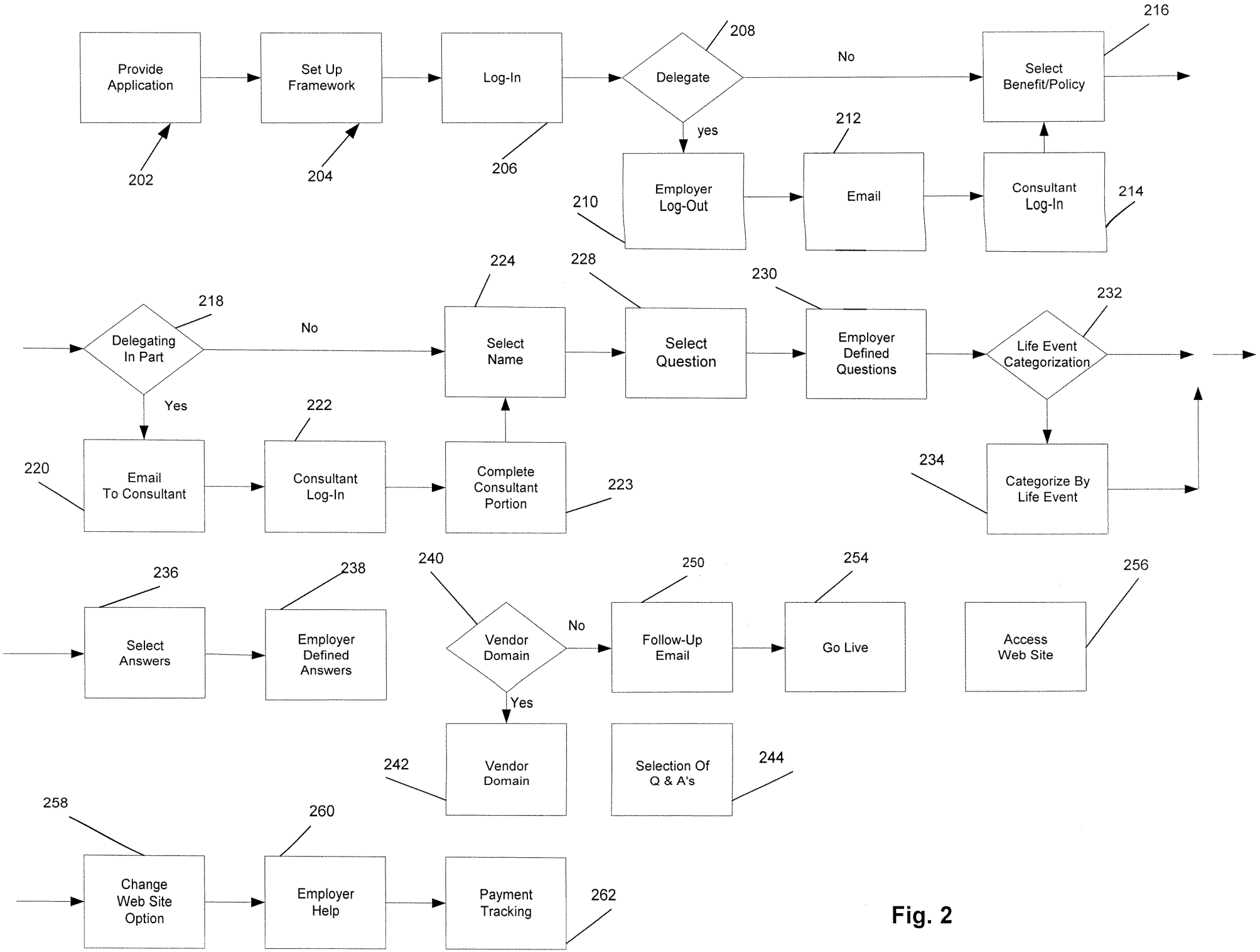
136
140

Fig. 1


Provide Application
Set Up Framework
Log-In
Delegate
No
Select Benefit/Policy
yes
Employer Log-Out
Email
Consultant Log-In
Delegating In Part
No
Select Name
Select Question
Employer Defined Questions
Life Event Categorization
Yes
Email To Consultant
Consultant Log-In
Complete Consultant Portion
Categorize By Life Event
Select Answers
Employer Defined Answers
Vendor Domain
No
Follow-Up Email
Go Live
Access Web Site
Yes
Vendor Domain
Selection Of Q & A's
Change Web Site Option
Employer Help
Payment Tracking
202
204
206
208
210
212
214
216
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220
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Fig. 2

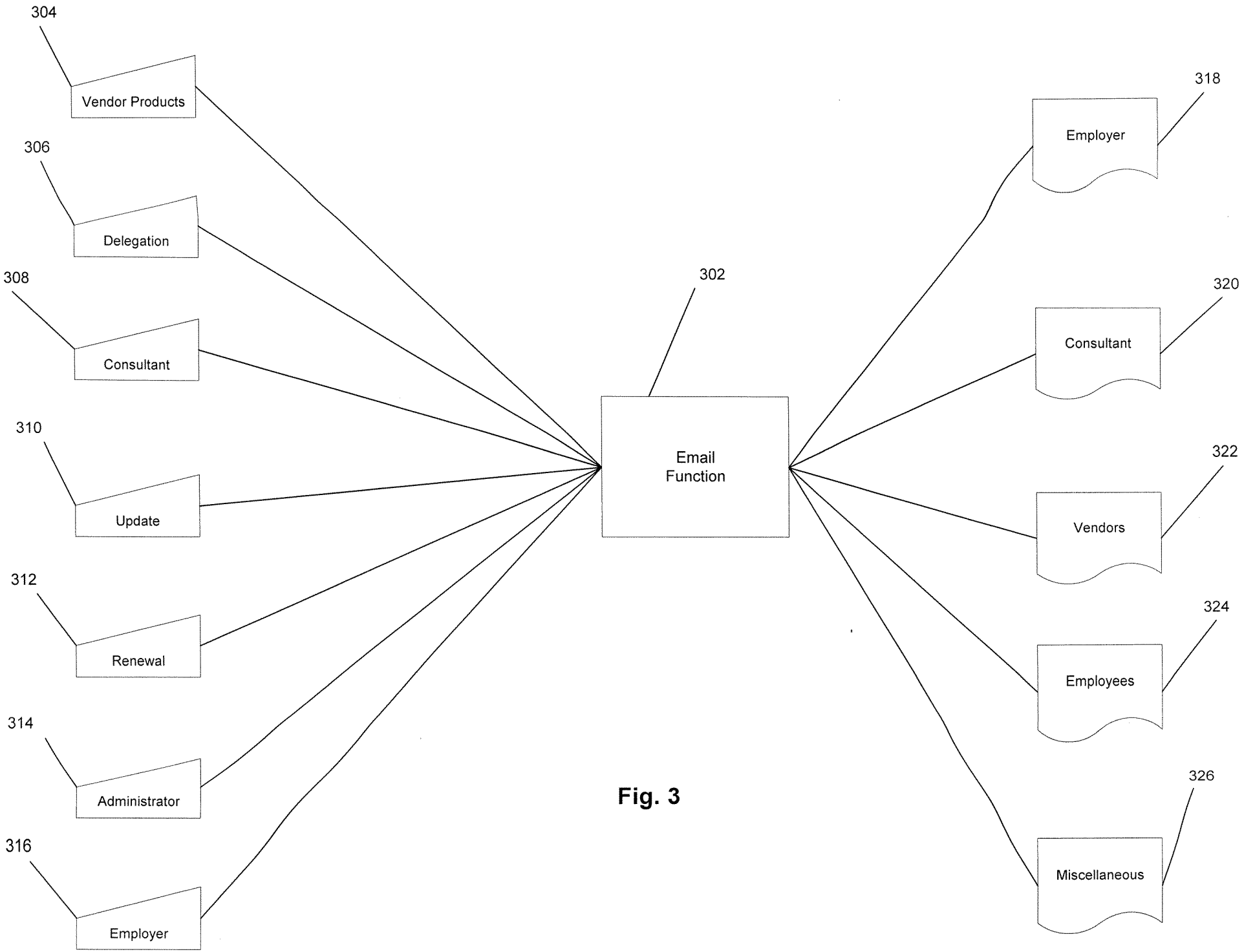
304
Vendor Products
306
Delegation
308
Consultant
310
Update
312
Renewal
314
Administrator
316
Employer
302
Email Function
318
Employer
320
Consultant
322
Vendors
324
Employees
326
Miscellaneous

Fig. 3

My HR Online

Employer Home Page

? Help

504

Set Up or Edit Benefits

502

Set Up or Edit Policies/Procedures

Upload/View Documents

Brand My Site

Go Live

View My Employees Site

Edit My Account Information

Renew My Account

Your Current Site Status

Employee View: Inactive Go Live
Site Expiration Date: 2/4/2004
Include FastPath LifeEvents Feature in Employee View:
Primary Contact: dffgr fde demo@demo.com
Secondary Contact: demo demo demo@demo.com

Fig 5a

My HR Online

Add Benefits

506

Select	Select from Common Benefits

Or

508

Create	Create a Benefit not included in Common Benefits

Work With Your Benefits

Status	Your Benefits List	Display Order
	401(k) Work on Plan	

505

Fig 5b

My HR Online

Select Benefits

506

507

Select Status	Common Benefits
☐	Profit Sharing
☐	Cash Balance Retirement
☐	Defined Benefit Retirement
☐	Medical
☐	Dental
☐	Vision
☐	Medical Reimbursement Account (Section 125)
☐	Dependent Day Care Reimbursement (Section
☐	Tuition Reimbursement
☐	Life Insurance
☐	Dependent Life Insurance
☐	Accidental Death and Dismemberment (ADD)
☐	Short Term Disability
☐	Long Term Disability
☐	Vacation
☐	Paid Time Off (PTO)

Continue Click here once you have selected the Benefits you want to work with from Common Benefits above.

OR

Create Create a Benefit not included in Common

508

Fig 5c

My HR Online

Add Benefits

Select	Select from Common Benefits

Or

Create	Create a Benefit not included in Common Benefits

Work With Your Benefits

Status	Your Benefits List	Display Order
	401(k) Work on Plan	1
	Medical Work on Plan	5
	Dental Work on Plan	6
	Vision Work on Plan	7
	Life Insurance Work on Plan	10

Fig 5d

My HR Online

Create Plan Names for Medical

509

First Plan Name:	Blue Cross HMO
Second Plan:	Blue Cross PPO
Third Plan Name:	Blue Cross Cafeteria Plan
Fourth Plan Name:	
Fifth Plan Name	

Add Cancel

Fig. 5e

My HR Online

Add Plans

Create	Create More Plan Names for

Work With Your Plan Names for Medical

510

Status	Your Plan Names List	Display Order
	Blue Cross Cafeteria Work on Questions	1
	Blue Cross HMO Work on Questions	1
	Blue Cross PPO Work on Questions	1

Fig 5f

My HR Online

Select Common Questions or Create Questions

512

At-A-Glance

- ☐ What are my medical plan benefits "At-A-Glance"?

Eligibility and Enrollment

- ☐ Who is eligible for the medical plan?
- ☐ What dependents are eligible for coverage?
- ☐ How do I enroll in the medical plan?
- ☐ How and when is a dependent added to coverage?

Your Contributions

- ☐ What is my premium cost for medical coverage?

Getting the Most from the Plan

- ☐ How do I become a better healthcare consumer in my selection of healthcare providers and use of prescription drugs?

How the Plan Works

- ☐ What do I do if I need to go to the hospital?
- ☐ How do I select a doctor in the plan?

Fig 5g

Your Employer's Contribution

- ☐ What is the employer contribution for the medical plan?

Continue	Click here once you have selected the Questions you want to work with from Common Questions above.

514

Create	Create a Question not included in Common

My HR Online

Edit A Question

Q. What are my Medical Benefits-At-A-Glance?

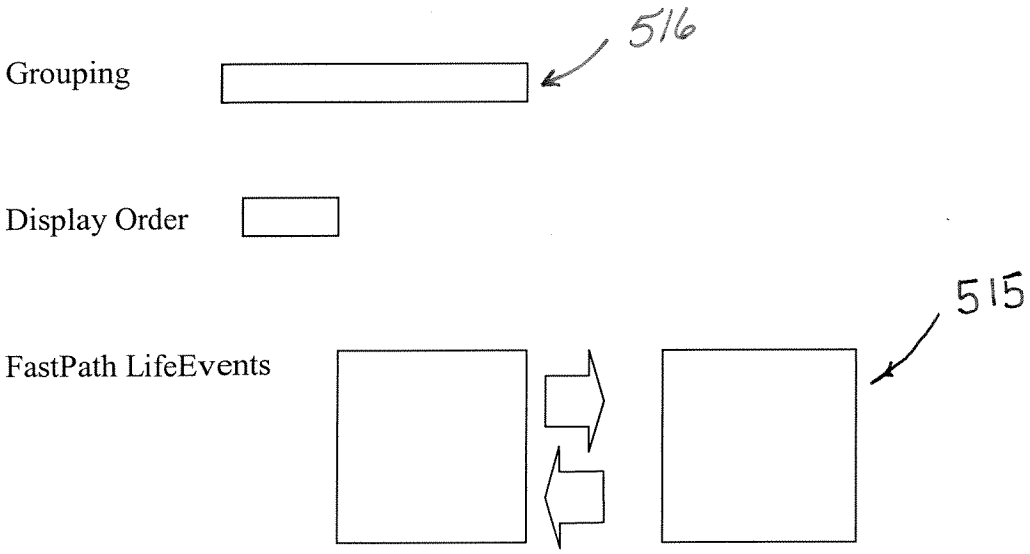

Fig. 5h

My HR Online

Add Questions

Select	Select from Common Questions	Or

518

Create	Create a Question not included in Common Questions

Work With Your Questions for Blue Cross Cafeteria Plan

At-A-Glance

□	What are my medical plan benefits "At-A-Glance"? Work on Answers

Eligibility and Enrollment

What dependents are eligible for Work on Answers

Your Contributions

What is my premium cost for medical Work on Answers

Your Employer's Contribution

What is the employer contribution for the medical Work on Answers

Fig 5i

MYHRONLINE

Select Common Answers or Create Answers

Q	What are my medical plan benefits "At-A-Glance"?

520

Select Status	Common Answers			
☐	Your medical benefits "At-A-Glance" are:			
	In-Network	Service-Type	Deductible or Co-Pay	Plan Pays/ You Pay
		Preventive Care	[[100]]% for routine exams	[[XX]]%/ [[XX]]
		Doctor's Visit	$ [[15]] co-pay	[[XX]]%/ co-pay
		Hospitalization	$[[250]] individual or $[[500]] family	[[80]]%/ [[20]]%
		Other Medical Supplies and Service	$[[250]] individual or $[[500]] family	[[80]]%/ [[20]]%
	Non-Network	Preventive Care	$[[500]] individual/ ${1,000]] family	[[60]]% / [[40]]%
		Doctor's Visit	$[[500]] individual/ ${1,000]] family	[[60]]% / [[40]]%
		Hospitalization	$[[500]] individual/ ${1,000]] family	[[60]]% / [[40]]%
		Other Medical Supplies and Service	$[[500]] individual/ ${1,000]] family	[[60]]% / [[40]]%

Continue	Click here once you have selected the Answers you want to work with from Common Answers above.

521

Create	Create an Answer not included in Common

Link	Link A Document as an Answer

Fig 5j

My HR Online

- Home
- Benefits
- Policies/Procedures
- FastPath LifeEvents
- Document Center
- Search

Benefit Information

Select one of the following Benefit Plan Names.

401(k)
Mark 401(k)
Mark's 401k

Medical
Blue Cross HMO
Blue Cross PPO
Blue Cross Cafeteria Plan

Dental
Delta Dental

Vision
Blue Cross Vision

Life Insurance
TransAmerica Life

Fig 5K